



CLEANING CHECKLIST

KITCHEN

- _____ Refrigerator – clean inside and out. Pull out bottom shelves and clean thoroughly.
- _____ Oven/Stove – clean inside thoroughly. Clean range hood inside and out, range top, back splash, knobs, inside oven, oven rack, broiler pan, and lower drawer. Pull out bottom drawer and clean inside and around. Clean under stove/oven where visible.
- _____ Replace stove top burner bowls (if necessary).
- _____ Dishwasher – Clean inside and out.
- _____ Sink – Clean inside and around faucet.
- _____ Cabinets – Clean inside and out. Wipe free of all crumbs, grease, dried food, etc.
- _____ Floor – Sweep and mop, including corners and under stove/refrigerator.
- _____ Clean walls and backsplash. No dried food or grease should be left.
Scrub if necessary.
- _____ Clean/dust baseboards

BATHROOM:

- _____ Clean baseboards and walls. Make sure the corners are clean.
- _____ Bathtub/Shower – Clean thoroughly including doors or curtain.
- _____ Toilet – Clean inside and out. Clean behind and floor around.
- _____ Sink – Clean thoroughly making sure all soap scum and stains are removed.
- _____ Drawers/Shelves/Cabinets - Clean /Wipe down exterior and interior
- _____ Mirrors – Wipe down all mirrors.
- _____ Light fixtures – Dust inside and out.

WINDOWS:

- _____ Clean all tracks
- _____ Clean Window
- _____ Dust blinds and or wipe down blinds

OTHER:

- _____ Carpet – Vacuum thoroughly.
- _____ Baseboards- Wipe down thoroughly.
- _____ Walls – Clean all walls thoroughly.
- _____ Closets/Shelves – Wipe down baseboards and/or shelves
- _____ Washer and Dryer (if unit has one) Clean inside and out, clean lint trap.
- _____ Water heater – Dust on top and around.
- _____ Repair Nail holes - Remove any nails, hooks, tape, etc. Fill with putty and touch up with paint.
- _____ Paint - Touch up scuffs on walls. Use provided paint or match if necessary. Paint only area needing touch up.

EXTERIOR:

- _____ Sweep front and back porch. Remove any cobwebs in corners and on lights.
- _____ Walk exterior and clean any litter/cigarette butts

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